

Parish Number \_\_\_\_\_

## DIOCESE OF WREXHAM

### ANNUAL FINANCIAL STATEMENT RECEIPTS AND PAYMENTS

CHURCH OF ST DAVID'S

AT TYWYN

FOR THE YEAR ENDING 5 APRIL 2021

*This statement, when completed, should be sent by 31 May to:*

**The Diocesan Treasurer  
Bishop's House  
Sontley Road  
Wrexham  
LL13 7EW**

***Parish Priest's Certificate***

**I hereby certify that this financial statement provides an accurate account of the Parish financial transactions for the year and is to the best of my knowledge complete and correct.**

*Date* \_\_\_\_\_ *Parish Priest* \_\_\_\_\_

***Accountant's Certificate***

**This statement has been prepared, without audit, from the Parish records, information and explanations given, and it is in accordance therewith.**

**McLintocks**

*Date* \_\_\_\_\_ *Accountant* \_\_\_\_\_

**UNRESTRICTED FUNDS**  
**INCOME**

£ p £ p

**A GENERAL INCOME**

01	Offertories - Gift Aided	8,079.00
02	Plate / loose offertories	4,357.71
03	Second collections (if any)	(25.57)
04	General donations for parish use	3,633.62
05	Altar and flowers	-
06	Votive offerings	167.65
07	Repository / Piety Stall	126.55
08	Catholic newspapers / periodicals	-
09	Rents received	-
10	Fundraising activities - gross	1,015.90
11	Hall	-
12	Other income (please identify)	
	Transfer re Machynlleths bank account closure	7,777.28
13	Legacies for general parish use	-
14	Gift Aid donations - unrestricted	-
15	Insurance claims	-
16	Donations from parish club	-
17	Interest on investments	-
18	Grants - National Assembly for Wales	-
19	Grants - Other	-
20	New loans received	-
21	Tax refund on Gift Aid donations	-

**Subtotal** 25,132.14

**B STIPENDS AND STOLE FEES**

22	Wedding, baptism and other liturgical fees	-
23	Funeral and cemetery fees	100.00
24	Chaplaincy fees (Hospital etc)	-
25	Easter & Christmas offerings banked	-
26	Mass Stipends - Masses offered	-
27	Foundation Masses offered	37.73

**Subtotal** 137.73

**TOTAL UNRESTRICTED INCOME** 25,269.87

**UNRESTRICTED FUNDS**

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**EXPENDITURE**

£ p £ p

**C PERSONNEL - LAY EMPLOYEES**

101	Wages - administration	14.06
102	Wages - other	0.00
<b>Total personnel (lay) costs</b>		<b>14.06</b>

**D PERSONNEL - CLERGY COSTS**

103	Supply priests	0.00
104	Priest's allowance	6,222.31
105	Priest's National Insurance	0.00
106	Healthcare and retirement provision	0.00
107	Retreats and conferences	0.00
108	Diaconate costs	0.00
109	Stipends, stole fees, Christmas offerings etc (22-27)	0.00
<b>Total personnel (clergy) costs</b>		<b>6,222.31</b>

**E TRAVEL AND HOSPITALITY**

110	Travel expenses - priests and deacons	1,121.89
110	Travel expenses - lay employees	
111	Gratuities	0.00
112	Other expenses	0.00
<b>Total travel costs</b>		<b>1,121.89</b>

**F OFFICE EXPENSES**

201	Stationery and postage	113.94
202	Photocopying charges	0.00
203	Printing	22.98
204	Telephone, Internet and mobiles	774.98
205	Library & publications	130.65
206	Accountancy and audit fees	144.00
207	Legal fees	0.00
208	Equipment lease & purchase	1,511.00
209	Other office expenses	22.48
<b>Total office expenses</b>		<b>2,720.03</b>

**G DOMESTIC AND ESTABLISHMENT COSTS**

301	Housekeeping	
a	Food and drink for personal use	1,397.81
b	Food and drink for non-personal use	
c	General housekeeping costs	
302	Council Tax	2,171.61
303	Heat and light - electricity	179.29
304	Heat and light - gas	2,981.54
305	Heat and light - oil	0.00
306	Water rates	533.11
307	Insurance	710.10
308	Grounds maintenance	35.00
<b>Total domestic and establishment costs</b>		<b>8,008.46</b>
<b>Subtotal carried forward</b>		<b>18,086.75</b>

**UNRESTRICTED FUNDS**

£ p £ p

**Subtotal brought forward** 18,086.75

**H PROPERTY COSTS**

401	Minor repairs & maintenance (under £3,000)	726.16
402	Major repairs - church	0.00
403	Major repairs - presbytery	0.00
404	Major repairs - hall	0.00
405	Major repairs - others	0.00
406	Fixtures, fittings and furnishings	0.00
407	Clerk of Works costs	0.00
410	Capital work (new build)	0.00

**Total property costs** 726.16

**I LITURGICAL AND PASTORAL COSTS**

501	Altar, liturgy and flowers	(119.90)
502	Pastoral development, Bishop's visitation, Subscription	50.00
503	Fees paid (eg. Organist, music licences etc)	400.00
504	Votive candles, PPE equipment	123.49

**Total liturgical and pastoral costs** 453.59

**J OTHER PAYMENTS**

601	Gross fundraising costs	0.00
602	Diocesan Levies	8,579.00
603	Other Levies	0.00
604	Loan repayments (detail please)	0.00
605	Investment income reinvested	0.00
606	Contribution to school costs	0.00
607	Piety Stall	0.00
608	Catholic newspapers / periodicals	0.00
609	Bank charges, card machine charges	206.75
810	Miscellaneous (please specify)	
900	Payments to restricted funds (see page 5- Ordered collections)	0.00

**Total other payments** 8,785.75

**TOTAL UNRESTRICTED EXPENDITURE** 28,052.25

**SUMMARY AND RECONCILIATION**

	Restricted		Unrestricted		Total	
	£	p	£	p	£	p
Opening Bank Balances from last year's Bank Reconciliation not the bank statements						
- Parish account	472.36		32,248.32		32,720.68	
- Other Account					-	
- Other Account					-	
- DIDS deposits and withdrawals					-	
Opening Cash in hand at 6 April 2020					-	
<b>TOTAL OPENING BANK &amp; CASH BALS Subtotal 1</b>	<b>472.36</b>		<b>32,248.32</b>		<b>32,720.68</b>	
<b>UNRESTRICTED INCOME (from page 1)</b>			<b>25,269.87</b>		<b>25,269.87</b>	
<b>UNRESTRICTED EXPENDITURE (from page 3)</b>			<b>28,052.25</b>		<b>28,052.25</b>	
<b>RESTRICTED INCOME (Columns B and D Page 5)</b>	<b>834.80</b>				<b>834.80</b>	
<b>RESTRICTED EXPENDITURE (Columns C and E Page 5)</b>	<b>46.91</b>				<b>46.91</b>	
<b>SURPLUS/(DEFICIT) FOR THE YEAR Subtotal 2</b>	<b>787.89</b>		<b>(2,782.38)</b>		<b>(1,994.49)</b>	
<b>CLOSING BALANCE AT 5 APRIL (This is the sum of Subtotals 1 and 2)</b>						
<b>Total A</b>	<b>1,260.25</b>		<b>29,465.94</b>		<b>30,726.19</b>	

*Represented by:*

**Closing Bank Balance from**

**Bank Reconciliation at 5 April 2021**

	£	p	£	p	£	p
Parish account	1,260.25		29,465.94		30,726.19	
Other account						
Other account						
DIDS deposits and withdrawals						
Cash in hand						
<b>CLOSING BANK AND CASH BALANCE AT 5 APRIL 2021</b>						
<b>Total B</b>	<b>1,260.25</b>		<b>29,465.94</b>		<b>30,726.19</b>	

*Total A must equal Total B*

**PARISH EMPLOYEES**

Name	Hours worked	Weekly/month	Designation *

\* Please designate employees as

**Administration** - eg office, secretary, bookkeeper

**Domestic** - eg cleaner, gardener

**Pastoral** - eg pastoral assistant

**BANK RECONCILIATION STATEMENT**

Closing balance per bank statements @ 5 April 2021 (A) £  
29,945.56

**ADD:** Amounts banked but not yet cleared on bank statements

£	
Easter collection	780.63

Total amount not cleared (B) 780.63

**LESS:** Unpresented cheques  
(Cheques written but not yet cleared on the bank statements)


Total unpresented cheques (C) 0.00

Calculated Bank Balance (A+B-C) (D) 30,726.19

Cash held at year end (E)  

Total cash and bank (D+E) (F) 30,726.19

Balance per page 4 (Total A) (G) 30,726.19

**NB:** (i) Box F should equal box G

(ii) Unpresented cheques should be added, and Deposits not yet cleared should be deducted if the closing bank balance (A) is overdrawn.

RESTRICTED AND ENDOWMENT FUNDS	Balance b/f at 6 April		Collections in Year		Money paid over		Deficit transferred from General Funds (page 3 box 900)		Balance c/f at 5 April	
	£	p	£	p	£	p	£	p	£	p
<b>50 Ordered Collections</b>										
Apostleship of the Sea			28.91		(85.38)				114.29	
Catholic Media Fund	105.70								105.70	
Catholic Missionary Society									-	
Crib Offerings			34.11		34.11				-	
Holy Places	(42.57)								(42.57)	
Lenten Alms	290.52		394.53						685.05	
Peter's Pence	(44.55)		40.50		40.40				(44.45)	
World Mission Sunday - APF	2.00				(71.50)				73.50	
Previously Restricted									-	
CAFOD	199.29		200.95		124.95				275.29	
Home Missions			90.40		90.40				-	
PAX			22.40						22.40	
Widows			10.00						10.00	
Poor & needy			13.00						13.00	
Racial Justice					(40.50)				40.50	
									-	
									-	
									-	
<b>Total</b>	<b>510.39</b>		<b>834.80</b>		<b>92.48</b>		<b>-</b>		<b>1,252.71</b>	
<b>Restricted Parish/ Other Collections</b>	£	p	£	p	£	p	£	p	£	p
St Antonys Poor Box		5.54								5.54
Holy Souls		2.00								2.00
										-
										-
										-
<b>Total</b>		<b>7.54</b>		<b>-</b>		<b>-</b>		<b>-</b>		<b>7.54</b>
<b>Other Restricted Funds</b>	£	p	£	p	£	p	£	p	£	p
										-
										-
										-
										-
										-
										-
<b>Total</b>		<b>-</b>		<b>-</b>		<b>-</b>		<b>-</b>		<b>-</b>
<b>Mass Stipends</b>	Stipends b/f at 6 April		Stipends received in the year		Stipends paid out, but not to the parish		Stipends for Masses offered, paid to the parish (page 1.26)		Stipends c/f at 5 April	
	£	p	£	p	£	p	£	p	£	p
Mass stipends										-
Foundation Mass Stipends	(45.57)						(45.57)			-
<b>Total</b>	(45.57)			<b>-</b>		<b>-</b>	(45.57)			<b>-</b>
<b>TOTAL RESTRICTED FUNDS</b>	<b>472.36</b>		<b>834.80</b>		<b>92.48</b>		<b>-</b>	<b>(45.57)</b>		<b>1,260.25</b>
	<i>A</i>		<i>B</i>		<i>C</i>		<i>D</i>	<i>E</i>		<i>F</i>

Total restricted funds should equal the following: A+B-C+D-E=F

NB: Balance b/f at 6 April and c/f at 5 April is required to reconcile the bank balances for the year on page 4.

**PARISH SUPPLEMENTARY INFORMATION**

**BANK ACCOUNT DETAILS**

Account title	Signatories	Account number	Balance (reconciled) at 5 April	
			£	p

**ASSETS**

	£	p

**LIABILITIES**

	£	p

**LEGACIES RECEIVED IN YEAR**

Amount received in the year

Nature of legacy	G/S*	Amount received in the year	
		£	p

\* Please indicate whether the legacy is General or Specific with the letter G or S.



